

Avalon Housing

Job Posting: Part Time Groundskeeper

Avalon Housing is a community-based, non-profit organization dedicated to developing and managing supportive rental housing for people with extremely low incomes in Washtenaw County. We own and manage 265 units of supportive housing scattered at 21 sites throughout Ann Arbor, and provide support services for 420 Avalon tenants in addition to another 200 individuals living in public housing and with private landlords. Our tenant households have experienced homelessness and long-term poverty, and face both physical and behavioral health challenges. Voluntary support services are available to all residents to help them maintain their housing and enhance their quality of life.

The Groundskeeper works closely with the Facilities Manager to maintain the exterior common areas of Avalon's properties and to assist with the maintenance of the interior common areas. This is a part-time position.

Job Responsibilities:

- Collect and dispose of litter and waste on the grounds.
- Trim trees, bushes and hedges.
- Assist with maintaining property curb appeal by cleaning stairways, parking lots, and common space.
- Prepare selected flower beds and gardens for planting.
- Plant grass, water flowers, and remove weeds in designated areas as needed.
- Perform exterior maintenance duties such as painting, replacing lights, and other minor exterior property repairs.
- Inspect interior common space and remove debris between contract cleanings, as needed.

Desired Skills and Abilities

- Must be 18 years or older with a valid Michigan Driver's License.
- Ability to work independently in multiple locations, with limited supervision.
- Ability to perform challenging physical work including lifting items over 50 lbs., in various outdoor weather conditions.
- Ability to interact positively with residents and other team members.
- Relevant work experience required.
- References required.

A valid driver's license and reliable transportation is required.

Salary: Commensurate with experience and qualifications
Reports to: Facilities Manager. This position and office is based in Ann Arbor, MI.
Start Date: Immediate
Status: Part Time

To apply please send a resume, cover letter, and references to jobs@avalonhousing.org or mail to:
Avalon Housing, Inc., Attn: Personnel
1327 Jones Drive, Suite 102
Ann Arbor MI 48105

This posting will remain open until the position is filled.

Please include the job position title in your email subject line.

Avalon Housing is an Equal Opportunities Employer